



The Secretariat

Physical Address: 1 Strand Street, NatMirc, Swakopmund, Namibia

Phone: + 264 (64) 406-885 · Fax: + 264 (64) 406-884 · Email: info@seafo.org · Website: www.seafo.org

South East Atlantic Fisheries Organisation (SEAFO)

**PROVISIONAL AGENDA FOR THE 9TH STANDING COMMITTEE ON
ADMINISTRATION AND FINANCE (SCAF) MEETING - 2017**

CHAIR: Mr. K Bjørklund (Norway 2017)

VICE-CHAIR: Mr. Ryo Omori (Japan 2017)

Venue: Strand Hotel, Swakopmund

Date: 29 November 2017

	Agenda Item	Working Document
1	Opening and welcome remarks by the Chairperson	
2	Appointment of Rapporteur	
3	Adoption of the agenda and meeting arrangements	DOC/SCAF/00/2017 DOC/SCAF/01/2017 DOC/SCAF/02/2017
4	Introduction of Delegates	
5	Presentation of the 2016 Audit Report	DOC/SCAF/03/2017 DOC/SCAF/04/2017
6	Presentation of the Executive Secretary Report on Administration and Finance	DOC/SCAF/05/2017
7	Approval of the Provisional 2018 and 2019 forecast Budgets	DOC/SCAF/06/2017 DOC/SCAF/07/2017
8	Contribution by Parties	DOC/SCAF/08/2017
9	Any other Matters	DOC/SCAF/09/2017
10	Election of Chair & Vice-Chair	
11	Adoption of the SCAF Report	
12	Venue and date of next meeting	
13	Closure of Meeting	

Circulation Date: 29 October 2017

[SEAFO Website](http://www.seafo.org)